

## **NATIONAL ACADEMY FOR EDUCATIONAL MANAGEMENT (NAEM)**

1. Type of Organisation : It is an attached department under the Ministry of Education, Government of Bangladesh
2. Mailing Address : National Academy for Educational Management (NAEM), Ministry of Education, Dhanmondi, Dhaka-1205
3. Telephone No. : PABX – 505293-5  
Fax No. : 88 02 861 9084
4. Head of the Organisation (Name and Designation) : Dr. M. Anwarul Huque  
Director General: Doctorate (Biology–Ecology), K. National University, (ROK); M.Sc.(Botany): First Class, Dhaka University.
5. Objectives :
  - 1) Develop, organize, conduct and coordinate various training courses in Educational Management, Administration and Planning for educational functionaries of different levels;
  - 2) Extend research support to the MOE for formulating education plans and policies, and organize workshops, seminars and meetings on educational problems and issues for facilitating research activities;
  - 3) Develop Educational Management Information System (EMIS)-related training programmes to develop the management capacities for different educational agencies;
  - 4) Play as facilitator, consultative and supervisory role to educational institutions intending to run training programmes of their own; and
  - 5) Cooperate with the institutions and agencies both at national and international levels engaged in similar programmes.
6. Recent Research Publication of the Organisation (1996-99) : Research Methodology in Education

7. On-going Research Projects : Not Available
8. Future Plan of Research : Case Studies on Innovative Educational Management Practices
9. Chief Researchers :
2. **Prof. M ANWARUL HUQUE**, Director General: Doctorate (Biology-Ecology)-1982, K. National University (ROK); M.Sc. (Botany) First Class, DU, 1964; B.Ed. (First Class), DU. 1983. Spec : a) Environmental Science ; b) Educational Planning and Development; c) Educational Administration and Management ; d) Curriculum and Instructional Material Development ; e) Teacher Education ; and on f) Primary, Secondary and Higher Education.
  3. **Mr AKM ABDUL MUQTADIR**, Deputy Director, Programme Planning & Development Division: BA (Hons), MA (Statistics), Rajshahi University; Certificate Course in Educational Planning and Administration, IIEP, Paris, France. Spec: a) Surveyed secondary schools and colleges for assessing the training needs of the institution heads and prepared the survey reports; b) Undertaken a follow-up programme of a test training course on Institutional Management designed for the secondary school heads; and c) Conducted research work titled `Teacher Supervision & Support Service in Basic Education`` as Team Leader sponsored by the IIEP, UNESCO, Paris.
  4. **Ms Roohi Zakia Dewan**, Assistant Director, Programme Planning & Development Division: BA (Hons), MA (Economics), Dhaka University. Courses on Educational Planning, UNESCO; Project Analysis & Management, Malaysia; Designing Projects, New Delhi; Educational Planning & Management, IIEP, Paris, France. Research Activities : a) Surveyed a good number of secondary schools and higher secondary colleges of Bangladesh for assessing the training needs of the institution heads and prepared the survey reports ; b) Undertaken a follow-up programme of a test training

course on Institutional Management designed for the secondary school heads; and c) Conducted a diagnostic research titled `Teacher Supervision and Support Services in Basic Education` sponsored by the IIEP, Paris.